

NICDC LOGISTICS DATA SERVICES LIMITED

Job description for the post of “Executive - Operations”

COMPANY PROFILE

NICDC Logistics Data Services Limited was incorporated on 30th December 2015 as a joint venture company between National Industrial Corridor Development and Implementation Trust (NICDIT) (formerly known as DMIC Trust) & NEC Corporation Japan with 50% equity from both parties.

The objective is to provide the Export-Import Container visibility service across India along with comparative performance metrics for all Logistics Container Operators to enable the users in taking informed decisions.

The flagship product of the company “Logistics Databank System (LDB System)” would be an overarching solution that will integrate the information available with various agencies across the supply chain to providedetailed real time information within a single window.

The company’s vision is to reduce the overall lead time of the container movement by streamlining the operations and help in reducing the transaction cost for the Government of India as a result of predictability & optimization achieved through the system.

KEY DUTIES AND RESPONSIBILITIES

- Monitoring the RFID Readers implemented at all the locations and to check their overall uptime status.
- Coordinate with the concerned Ministries & Govt. Authorities for their approval of new Toll plazas, CFSs, ICDs, SEZs, Empty Yard etc. for RFID Readers implementation for ensuring better LDB operations.
- To receive and verify the monthly inventory report of RFID Readers provided by the vendor.
- To schedule monthly review meeting with the vendor.
- To check and verify all the leasing invoices of the RFID readers raised by the vendor.
- Periodic Site visits to check the status of RFID Readers at Ports, Toll Plazas, CFSs and ICDs at various locations.
- To receive and review site survey report provided by the vendors before readers installations.
- To receive and review installation report proved by the vendors after completion of RFID Readers implementation.
- To resolve interference issues of toll plazas with coordination and meeting with the BOT operators and technical teams for smooth functioning of the RFID Readers.

KNOWLEDGE & SKILLS

- Knowledge on functions of various logistics players (Port terminals, CFS/ICDs, etc.) in India.
- Knowledge on basic IT Infrastructure, WAN, API and cellar connectivity for data transmission.
- Excellent in MIS reporting for managing large IT infrastructure’s up time for the better visibility of the project.
- Complaint resolution management with the coordination of helpdesk team and vendor.

MINIMUM REQUIREMENTS

1. **Nationality:** Candidate from Indian nationality only.
2. **Preferable Age:** Candidate shall not be more than 30 years.
3. **Academic Qualification:** Graduate in any discipline. Master's Degree in Logistics & Supply Chain Management/ Operations Management or any equivalent discipline shall be preferable.
4. **Experience:** Minimum 02 years of post-qualification experience.

DESIGNATION, REPORTING & JOB LOCATION

The designation shall be “**Executive - Operations**” and reporting will be directly to Manager-Operations and to other senior officials of NICDC Logistics Data Services Ltd.

The job location will be in Noida but may require frequent travel to other States.

HOW TO APPLY

Duly filled application form along with the resumes may be uploaded on the Company's website i.e., www.nldsl.in (Careers > Current Openings > Apply Online) or the same may be sent on hr@nldsl.in.

The educational/ experience certificates need not be enclosed along with the application. The same will be called from the shortlisted candidates only.

SELECTION PROCESS: A Selection Committee will be constituted to shortlist, interview and recommend the candidate.

SALARY: CTC Rs. 04 Lakhs per annum.