

NICDC LOGISTICS DATA SERVICES LIMITED

Job Description for the post of “Assistant Manager (Operations)”

COMPANY PROFILE:

NICDC Logistics Data Services Limited was incorporated on 30th December 2015 as a joint venture company between National Industrial Corridor Development and Implementation Trust (NICDIT) (formerly known as DMIC Trust) & NEC Corporation Japan with 50% equity from both parties.

The objective is to provide the Export-Import Container visibility service across India along with comparative performance metrics for all Logistics Container Operators to enable the users in taking informed decisions.

The flagship product of the company “Logistics Databank System (LDB System)” would be an overarching solution that will integrate the information available with various agencies across the supply chain to provide detailed real time information within a single window.

The company’s vision is to reduce the overall lead time of the container movement by streamlining the operations and help in reducing the transaction cost for the Government of India as a result of predictability & optimization achieved through the system.

JOB DESCRIPTION AND KEY RESPONSIBILITIES:

- Execute all the project implementations to provide the desired service levels to the customers in the region as defined by the organization’s business operating plans and strategic objectives.
- Ensure the achievement of project milestones in time, and improvement project margin by optimum utilization of resources and cost control.
- Collaborate with all project stakeholders to ensure that the appropriate facility is available for site implementation and operations in the region.
- Lead the daily/weekly/monthly implementation and operations reviews, prepare all data and metrics for review by senior management, identify gaps and scenarios that must be presented, guide the senior management

on final decision making on open items and prepare escalations where appropriate.

- Recommend and maintain optimal inventory levels at various stages during the operations in order to achieve service objectives.
- Ensure smooth transition of commissioned establishments to operations in the region and meeting key personnel in the ports, Customs, CFSs, ICDs, NHAI and trade associations.
- Define the operation objectives and procedures and ensure operations quality has been maintained for all the ports in the region.
- Assist in quantifying and defining scope for realizing new business opportunities in the region.
- Ensure monthly invoice acceptance from the port terminals in the region and payment collection with the coordination of accounts team.
- Select, implement, execute, document and share the “best practice” methods, processes and ideas across the vendors during all the phases of the project to drive continuous improvements in all aspects of implementations and operations.

MINIMUM REQUIREMENTS

- **Nationality:** Candidate from Indian nationality only.
- **Preferable Age:** Candidate should not be more than 35 years.
- **Academic Qualification:** Graduate in any discipline.
- **Experience:** Minimum 04 years of experience.

KNOWLEDGE & SKILLS:

- Excellent in planning, coordinating, collaborating and liaising.
- Excellent in Communication and interpersonal skills.

- Knowledge on functions of various logistics players (Port terminals, CFS/ICDs, etc.) in India.
- Knowledge on basic IT Infrastructure and WAN connectivity.
- PMP Certification.
- Knowledge on RFID technology.
- Excellent in Estimation and cost-control.
- Self-driven and good in decision making.
- Experience in working any Govt. project involving Ministry of Transport, rail and(or) shipping.

DESIGNATION & JOB LOCATION

The designation shall be “**Assistant Manager (Operations)**” and reporting will be directly to “**Manager-Operations**”. The job location will be New Delhi but may require frequent travel to other States.

HOW TO APPLY:

Duly filled application form along with the resumes may be uploaded on the Company's website i.e., www.nldsl.in (Careers > Current Openings > Apply Online) or the same may be sent on hr@nldsl.in till **12th June, 2023** by **17:00 HRS.**

The educational/ experience certificates need not be enclosed along with the application. The same will be called from the shortlisted candidates only.

SELECTION PROCESS: A Selection Committee will be constituted to shortlist, interview and recommend the candidate.

SALARY: CTC Rs.07 Lakhs per annum.