

Bid Corrigendum

GEM/2025/B/6994021-C2

Following terms and conditions supersede all existing “Buyer added Bid Specific Terms and conditions” given in the bid document or any previous corrigendum. Prospective bidders are advised to bid as per following Terms and Conditions:

Buyer Added Bid Specific Additional Terms and Conditions

1. **OPTION CLAUSE:** The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration
2. **Option Clause: Excess Settlement.** The excess settlement has been enabled for the service, allowing service providers to include additional charges up to a specified percentage of the item-level total value, including addons, in their invoices. Service providers must declare the applicability of additional charges during invoice creation and submit mandatory supporting documents to avail this option. The total invoice amount, including additional charges, shall not exceed the agreed-upon excess settlement percentage for the order.
3. **Dedicated /toll Free Telephone No. for Service Support :** BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.
4. **Escalation Matrix For Service Support :** Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.
5. The Service Provider must own 30% of the bid quantity of vehicles in Service Provider's name or in the name of the proprietor / partner of the Service Provider. Necessary documents relating to proof of ownership will be uploaded by the bidder for verification of the buyer. Such Service Provider owned vehicles will be part of the fleet to be deployed by the Service Provider in case he gets the contract against this bid.
6. **Buyer Added text based ATC clauses**

Bidder must read complete bid documents carefully before submitting the rates on GeM Portal. in case of any queries bidder may write us on anuj.kumar@nldsl.in and attend the pre bid meeting as per schedule.

Biddier need to quote total amount on GeM Portal as per the **Price Bid format** given with tender, the rates of manpowers are already mentioned in the format and **Bidders needs to quoted only agency charges** to undertake the scope of work as per terms & conditions attached with this bid document.

The breakup of quoted amount should be uploaded in the dedicated tab on GeM in financial bid (should not uploaded in technical bid in any form if the breakup is found in technical bid same bid shall be rejected).

The total amount of price breakup format should be the same as quoted price on GeM Portal.

Minimum Eligibility Criteria / evaluation parameters:

- MEC 1:** Bidder must be a legal valid entity, such as a Proprietary firm/ Partnership/ Company /LLP/ Govt.Entity/ Society.
- MEC-2:** Bidder must submit valid proof of incorporation (such as certificate of Incorporation) and must be registered with GSTN (A copy of GST Registration Certificate must be submitted in the technical bid).
- MEC-3:** Bidder must be registered with Labour Department. A copy of Labour Certificate/registration must be submitted in the technical bid.

iv. MEC4: Bidder must be registered with PF & ESI. A copy of relevant Registration certificates must be submitted in the technical bid.

v. MEC5: Bidder must have a local registered office/branch office in Kolkata. A copy of GST certificate of Kolkata/Commercial Establishment certificate in Kolkata must be submitted in technical bid.

vi. MEC6: Bidder must have at least annual average turnover of Rs. 100 Lakhs in preceding three Financial Years (2022-23, 2023-24 & 2024-25), (audited balance sheet OR CA Certificate should be enclosed for relevant period with UDIN Number.

vii. MEC7: The bidder must have completed at least five manpower supply contracts, each valued at not less than Rs. 30 lakhs, during the last five years. Copies of work orders along with completion certificates must be submitted.

Address of delivery of services: the services will be provided on below mentioned address:

To,

NICDC Logistics Data Services Limited (NLDSL)
c/o Century Port Limited
Khidderpore Docks 1 (West),
P-78, Garden Reach Road, Near Gate 2,
Kolkata - 700 043, West Bengal

Corrigendum and Price bid format are enclosed in ATC Document.

- 7. File Attachment [Click here to view the file](#).
- 8. Buyer uploaded ATC document [Click here to view the file](#).

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

- 1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
- 2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
- 3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
- 4. Creating BoQ bid for single item.
- 5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
- 6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
- 7. Floating / creation of work contracts as Custom Bids in Services.
- 8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
- 9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
- 10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
- 11. Creating bid for items from irrelevant categories.
- 12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.

13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

*This document shall overwrite all previous versions of Bid Specific Additional Terms and Conditions.

[This Bid is also governed by the General Terms and Conditions](#)

Dated 01/01/2026

Subject: Corrigendum 1, pertaining to Issuance of Price Bid Format and Extension of Bid submission Date for Tender No. GEM/2025/B/6994021 (Hiring of Agency for undertaking Tagging & De-Tagging Operations and Allied Services at Century Port Limited, Kolkata).

Following amendments & clarification are hereby issued:

1. With reference to subject, the price bid format is attached at Annexure-I.
2. Amendment in Key tendering dates:

Last date for submission of bid has been extended to **1300 hrs on 09th January 2026**.

Technical bid shall be opened at **1330 hrs on 09th January 2026**.

This corrigendum shall be an integral part of tender document.

Thanking You,

With Regards


AM Procurement
NLDSL



Terms & Conditions for Hiring of Agency for undertaking Tagging & De-Tagging Operations and Allied Services at Century Port Limited, Kolkata

Annexure-I

Price Bid format

Should be executed on the letter head of bidder and should be uploaded in the financial bid part of GeM.

NOTE: this format should not be uploaded in technical bid in any form.

Price Bid format				
Part A- for Hiring of Manpower Agency at Kolkata				
Sr. No.	Particular	rate	Semi-skilled (State Minimum Wages)	Manager -Highly skilled (State Minimum Wages)
1	Basic Min. wage (per day)		437.00	529.00
2	Basic Min. wage (per month)	26	11,362.00	13,754.00
3	PF (% of Basic)	12%	1,363.44	1,650.48
4	ESI ((% of Basic)	3.25%	1,363.44	1,650.48
5	PF Admin charges (% of Basic)	1%	369.27	447.01
6	Bonus (% of Rs. 7000)	8.33%	583.10	583.10
7	Other Allow		3,000.00	10,000.00
8	Transport Allow		1,000.00	2,500.00
	Sub Total		19,478.25	31,114.07
F	nos. of manpower		10	1
G	Estimated total cost (E*F)		1,94,782.45	31,114.07
H	CONTRACT PERIOD		12	12
	Yearly Estimate (G*H)		23,37,389.40	3,73,368.78
	Total (Part A)			27,10,758.18

Part B- Agency charges for undertaking the services over and above manpower charges

Sr. No.	Particular	Qty /nos of month	Rates per month	Amount
1	Monthly Charges for undertaking the services as per tender documents including all	12		
	Sub Total Part-B			
	Total (Part A +B)			
	GST on Total	18%		
	Grand Total			

NOTE: Bidder to quote only agency charges including all insurances in the above format and same should be submitted through GeM Portal in appropriate tab. The monthly agency charges shall be firmed and no escalation throughout contract period shall be acceptable in monthly agency charges however any change in minimum wages as per the authorities shall be payable time to time.

Above grand total shall be contract price on GeM Portal.

Seal & Sign of Bidder